

**Student Internship Reflection Assignments - Charger Link**

1. **Once your internship has been approved, login to the new Charger Link, powered by AcadeME in myCharger**

Once logged in to myCharger, click on Student Life in left hand nav bar

Click on ‘Career Development Center’ on the right side

Access Charger Link

1. **Upon entering the system, click the ‘Internship’ button in bottom left corner of screen**
2. **Click on ‘Internship Update & Follow Up Report’

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3. **Enter your internship reflection assignment, as determined by your advisor (weekly/monthly/etc.) and your hours worked for the time period

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4. **Your faculty advisor will review and can respond to your assignments

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5. **Upon completion of internship, push ‘Internship Completed’ button

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6. **If your advisor is using an evaluation form, click on ‘Intern Evaluation Form’ to download and complete per your advisor’s instructions

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